



Board of Health of the Canton City Health Department

Regular Meeting
Monday, November 17, 2014
@ 12:00pm



Public Health
Prevent. Promote. Protect.

MEETING MINUTES

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, November 17, 2014 at 12:19 pm with a quorum present.

Dr. Hickman, Dr. Fiorentino, Dr. Lakritz and Ms. Snell were present. Also present was Jim Adams, Leigh Page, Dr. Mader and Christi Allen.

There was a change to the agenda under "Consideration of Out of District Travel" for Amanda Archer. The travel dates will change from 12/3/14 - 12/4/14 to 12/3/14 - 12/5/14 to add the ODH monthly EPI meeting. The cost will change from \$226.63 (1001) to \$410.66: \$227.33 (1001) and \$183.33 (2328).

Approval of Minutes of Meeting Held October 27, 2014

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the minutes of the regular meeting held October 27, 2014. Motion passed unanimously.

Approval of List of Bills Totaling \$156,169.53

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve the list of bills totaling \$156,169.53. Motion passed unanimously.

Consideration of Executive Session

There was no executive session.

Personnel

a) Consideration of Resolution 2014-15, Probationary Period

Dr. Lakritz moved and Ms. Snell seconded a motion to approve resolution 2014-15, Probationary Period. Motion passed unanimously.

b) Consideration of Approval for Completion of Probationary Period for Tywana Brantley Effective November 17, 2014

c) Consideration of Approval for Completion of Probationary Period for Christina Henning Effective November 17, 2014

d) Consideration of Approval of Completion of Probationary Period for Keisha Laubacher Effective November 17, 2014

e) Consideration of Approval of Completion of Probationary Period for LaToya Dickens Effective November 17, 2014

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the completion of probationary periods for Tywana Brantley (pay increase to \$16.47 an hour), Christina Henning (pay increase to \$67,548.39), Keisha Laubacher (pay increase to \$9.72 an hour) and LaToya Dickens (pay increase to \$24.47 an hour) effective November 17, 2014. Motion passed unanimously.

Consideration of Approval of Recommendations of the Hearing Officer for Hearings Held on November 17, 2014

Ms. Snell moved and Dr. Fiorentino seconded a motion to approve the hearings held on November 17, 2014 with the revised changes. Motion passed unanimously.

Consideration of Approval for the Application for Funding Through the Ohio Department of Health for Healthy Homes and Lead Poisoning Prevention for a \$5,000 Grant to be Utilized during April 2015 which is Health Homes Awareness Month

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve the application for funding through the Ohio Department of Health for Healthy Homes and Lead Poisoning Prevention for a \$5,000 grant to be utilized during April 2015. Motion passed unanimously.

Consideration of Approval of Resolution 2014-14 to Amend Schedule of Fees for Food Protection Licenses (2nd Reading)

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the second reading of resolution 2014-14 to amend the schedule of fees for food protection licenses. Motion passed unanimously. There will be a public hearing in regards to this amendment on December 10, 2014 at 3:00pm.

Consideration of Approval of Resolution 2014-16 Auditor Certification – Abatement of Public Nuisances for the Period of July 1, 2014 to September 30, 2014

Ms. Snell moved and Dr. Lakritz seconded a motion to approve resolution 2014-16 Auditor Certification – Abatement of Public Nuisances for the period of July 1, 2014 to September 30, 2014 for a total of \$7,758.34. Motion passed unanimously.

Consideration of Approval for the FY2015 Dental Sealant Grant passed through the Ohio Department of Health with a Grant Period of 1/1/15 - 12/31/15 and an Award Amount of \$48,000.00. (Initial Budget)

Dr. Fiorentino moved and Ms. Snell seconded a motion to approve the FY2015 Dental Sealant Grant passed through the Ohio Department of Health with a grant period of 1/1/15 to 12/31/15 at an award amount of \$48,000.00 along with the approval of the following sup-grantees. Motion passed unanimously.

- Approval of Sub-grantee: Anna Mayle, RDH, at an Amount not to Exceed \$9,630.50 for the Period of 1/1/15 – 12/31/15. \$2,000 Funded through Dental Sealant and \$7,630.50 Funded Through State Medicaid Reimbursement
- Approval of Sub-grantee: Alison Giammarco, RDH, at an Amount not to Exceed \$9,630.50 for the period of 1/1/15-12/31/15. \$2,000 funded through Dental Sealant and \$7,630.50 Funded through State Medicaid Reimbursement
- Approval of Contractor: Meredith Robeson, DDS, at an Amount not to Exceed \$1,800 for the period of 1/1/15-12/31/15. Funded through State Medicaid reimbursement.

Consideration of Approval of Out of District Travel

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve out of district travel for the following employees. Motion passed unanimously.

- a) Request Approval for James Adams, Health Commissioner, for travel from 12/3/14 to 12/4/14 for the Ohio Infant Mortality Summit held in Columbus, Ohio at a cost not to exceed \$226.33 (1001)

- b) Request Approval for Marisa Toppi, APC Engineer, for travel from 12/8/14 to 12/11/14 for the Region 5 States Air Permitting Workshop and NACAA Permitting and Enforcement Workshop held in Chicago, IL at a cost not to exceed \$1,311.78 (2332)
- c) Request Approval for LaToya Dickens, FIMR/OEI Project Coordinator, for travel from 12/3/14 to 12/4/14 for the Ohio Infant Mortality Summit held in Columbus, Ohio at a cost not to exceed \$226.33 (2314)
- d) Request Approval for Amanda Archer, Epidemiologist, for travel from 12/3/14 to 12/5/14 for the Ohio Infant Mortality Summit and the ODH Monthly EPI meeting held in Columbus, Ohio at a cost not to exceed \$410.66: \$227.33 (1001) and \$183.33 (2328)

Acceptance of Division Reports

- a. Medical Director – No report, no additional comments.
- b. Nursing/WIC – Diane Thompson informed the Board the Nursing will have on-site training for the new electronic medical record system.
- c. Laboratory – Christina Henning reported that policies and manuals in the Lab had to be redone because of the findings from the Clia inspection. Ms. Henning reported that Jim Ames will be retiring April 1, 2015.
- d. OPHI/Surveillance – No written report. Amanda Archer reported that 32 travelers in Ohio are being monitored for signs of Ebola for 21 days. They have no restrictions or quarantine.
- e. Environmental Health – No written report. Mark Adams will no longer be working for city sanitation. He will be working 100% for the Health department again.
- f. Air Pollution Control – Terry Dzienis reported that the Health Department will no longer be monitoring lead in Stark County.
- g. Vital Statistics – Leigh Page reported that the Vital Statistics employees will be trained to start entering cause of death into the ODH system for deaths.
- h. Fiscal – Leigh Page met with Joe DiRuzza, Finance Director for the City, to go over the Health Department's 2015 general fund budget.
- i. Health Commissioner – Jim Adams told the Board that retired employee Tom Schwartz passed away.

Dr. Lakritz moved and Ms. Snell seconded a motion to approve the above division reports. Motion passed unanimously.

Other Business

The Canton City Health Department's Winter Party is on Saturday, December 6, 2014 at the Quarry.

Announcement of Next Meeting: Monday, December 15, 2014 at 12:00pm (3rd Monday of the Month because of the Holiday


The next regular scheduled meeting of the Board of Health of the Canton City Health Department will be on Monday, December 15, 2014 at 12:00pm at the Canton City Health Department.

Adjourn

Dr. Fiorentino moved and Ms. Snell seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:15pm.



President of the Board of Health



Secretary to the Board of Health

1/26/2015

Date of Approval

- The minutes were approved at the December 15, 2014 Board of Health meeting with no amendments.
- Under agenda item “*Consideration of Approval of Recommendations of the Hearing Officer for Hearings Held on November 17, 2014*”, the motion had the incorrect date written as October 27, 2014 instead of the correct date of November 17, 2014.
- The amended minutes are on the January 26, 2015 Board of Health agenda for approval.